

APPLICATION FOR EXEMPTION FROM AUDIT

LONG FORM

NAME OF GOVERNMENT
ADDRESS

TOWN OF MANZANOLA, COLORADO
301 N PARK ST
MANZANOLA, CO 81058

For the Year Ended
12/31/2019
or fiscal year ended:

CONTACT PERSON
PHONE
EMAIL
FAX

SYLVIA WATKINS
719-462-5544
MANZANOLA@CI.MANZANOLA.CO.US
719-462-5019

CERTIFICATION OF PREPARER

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME:
TITLE
FIRM NAME (if applicable)
ADDRESS
PHONE
DATE PREPARED
RELATIONSHIP TO ENTITY

STEPHEN J DAZZIO, CPA
PRESIDENT
DAZZIO & ASSOCIATES, PC
8200 S QUEBEC ST STE A3259, CENTENNIAL, CO 80112
303-905-0809
2/20/2020
INDEPENDENT CPA

PREPARER (SIGNATURE REQUIRED)

SEE ATTACHED INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES	NO
☐	☒

If Yes, date filed:

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

		Governmental Funds				Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
Line #	Description	General Fund	Conservation Trust Fund	Description	Water Fund	Sewer Fund		
Assets				Assets				
1-1	Cash & Cash Equivalents	\$ 178,785	\$ 5,382	Cash & Cash Equivalents	\$ 69,082	\$ 22,687		
1-2	Investments	\$ -	\$ -	Investments	\$ -	\$ -		
1-3	Receivables	\$ 33,093	\$ -	Receivables	\$ 11,196	\$ 9,764		
1-4	Due from Other Entities or Funds	\$ 622	\$ -	Due from Other Entities or Funds	\$ -	\$ -		
	All Other Assets [specify...]			Other Current Assets	\$ -	\$ -		
1-5	Property Taxes Receivable	\$ 27,656	\$ -	Total Current Assets	\$ 80,278	\$ 32,451		
1-6		\$ -	\$ -	Capital Assets, net (from Part 6-4)	\$ 1,557,739	\$ 262,561		
1-7		\$ -	\$ -	Other Long Term Assets [specify...]	\$ -	\$ -		
1-8		\$ -	\$ -		\$ -	\$ -		
1-9		\$ -	\$ -		\$ -	\$ -		
1-10		\$ -	\$ -		\$ -	\$ -		
1-11	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ 240,156	\$ 5,382	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ 1,638,017	\$ 295,012		
1-12	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ -	\$ -	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ -	\$ -		
1-13	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 240,156	\$ 5,382	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 1,638,017	\$ 295,012		
Liabilities				Liabilities				
1-14	Accounts Payable	\$ 235	\$ -	Accounts Payable	\$ -	\$ -		
1-15	Accrued Payroll and Related Liabilities	\$ -	\$ -	Accrued Payroll and Related Liabilities	\$ 1,527	\$ 5,384		
1-16	Accrued Interest Payable	\$ -	\$ -	Accrued Interest Payable	\$ -	\$ -		
1-17	Due to Other Entities or Funds	\$ -	\$ -	Due to Other Entities or Funds	\$ -	\$ -		
1-18	All Other Current Liabilities	\$ -	\$ -	All Other Current Liabilities	\$ -	\$ -		
1-19	TOTAL CURRENT LIABILITIES	\$ 235	\$ -	TOTAL CURRENT LIABILITIES	\$ 1,527	\$ 5,384		
1-20	All Other Liabilities [specify...]	\$ -	\$ -	Proprietary Debt Outstanding (from Part 4-4)	\$ -	\$ -		
1-21		\$ -	\$ -	Other Liabilities [specify...]:	\$ -	\$ -		
1-22		\$ -	\$ -		\$ -	\$ -		
1-23		\$ -	\$ -		\$ -	\$ -		
1-24		\$ -	\$ -		\$ -	\$ -		
1-25		\$ -	\$ -		\$ -	\$ -		
1-26		\$ -	\$ -		\$ -	\$ -		
1-27		\$ -	\$ -		\$ -	\$ -		
1-28	(add lines 1-19 through 1-27) TOTAL LIABILITIES	\$ 235	\$ -	(add lines 1-19 through 1-27) TOTAL LIABILITIES	\$ 1,527	\$ 5,384		
1-29	TOTAL DEFERRED INFLOWS OF RESOURCES	\$ 27,656	\$ -	TOTAL DEFERRED INFLOWS OF RESOURCES	\$ -	\$ -		
Fund Balance				Net Position				
1-30	Nonspendable Prepaid	\$ -	\$ -	Net Investment in Capital Assets	\$ 1,557,739	\$ 262,561		
1-31	Nonspendable Inventory	\$ -	\$ -					
1-32	Restricted [specify...] TABOR and Conservation Trust Fund	\$ 4,900	\$ 5,382	Emergency Reserves	\$ -	\$ -		
1-33	Committed [specify...]	\$ -	\$ -	Other Designations/Reserves	\$ -	\$ -		
1-34	Assigned [specify...] For Subsequent Year's Expenditures	\$ 27,036	\$ -	Restricted	\$ -	\$ -		
1-35	Unassigned:	\$ 180,329	\$ -	Undesignated/Unreserved/Unrestricted	\$ 78,751	\$ 27,067		
1-36	Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL FUND BALANCE	\$ 212,265	\$ 5,382	Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL NET POSITION	\$ 1,636,490	\$ 289,628		
1-37	Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE	\$ 240,156	\$ 5,382	Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION	\$ 1,638,017	\$ 295,012		

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

		Governmental Funds		Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page			
Line #	Description	Fund*	Fund*	Description	Wastewater Fund		Fund*		
Assets				Assets					
1-1	Cash & Cash Equivalents	\$	-	Cash & Cash Equivalents	\$	43,033	\$	-	
1-2	Investments	\$	-	Investments	\$	-	\$	-	
1-3	Receivables	\$	-	Receivables	\$	960	\$	-	
1-4	Due from Other Entities or Funds	\$	-	Due from Other Entities or Funds	\$	-	\$	-	
	All Other Assets [specify...]			Other Current Assets	\$	-	\$	-	
1-5		\$	-		Total Current Assets	\$	43,993	\$	-
1-6		\$	-	Capital Assets, net (from Part 6-4)	\$	216,785	\$	-	
1-7		\$	-	Other Long Term Assets [specify...]	\$	-	\$	-	
1-8		\$	-		\$	-	\$	-	
1-9		\$	-		\$	-	\$	-	
1-10		\$	-		\$	-	\$	-	
1-11	(add lines 1-1 through 1-10) TOTAL ASSETS	\$	-	(add lines 1-1 through 1-10) TOTAL ASSETS	\$	260,778	\$	-	
1-12	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$	-	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$	-	\$	-	
1-13	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$	-	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$	260,778	\$	-	
Liabilities				Liabilities					
1-14	Accounts Payable	\$	-	Accounts Payable	\$	-	\$	-	
1-15	Accrued Payroll and Related Liabilities	\$	-	Accrued Payroll and Related Liabilities	\$	-	\$	-	
1-16	Accrued Interest Payable	\$	-	Accrued Interest Payable	\$	-	\$	-	
1-17	Due to Other Entities or Funds	\$	-	Due to Other Entities or Funds	\$	-	\$	-	
1-18	All Other Current Liabilities	\$	-	All Other Current Liabilities	\$	-	\$	-	
1-19	TOTAL CURRENT LIABILITIES	\$	-	TOTAL CURRENT LIABILITIES	\$	-	\$	-	
1-20	All Other Liabilities [specify...]	\$	-	Proprietary Debt Outstanding (from Part 4-4)	\$	45,600	\$	-	
1-21		\$	-	Other Liabilities [specify...]:	\$	-	\$	-	
1-22		\$	-		\$	-	\$	-	
1-23		\$	-		\$	-	\$	-	
1-24		\$	-		\$	-	\$	-	
1-25		\$	-		\$	-	\$	-	
1-26		\$	-		\$	-	\$	-	
1-27		\$	-		\$	-	\$	-	
1-28	(add lines 1-19 through 1-27) TOTAL LIABILITIES	\$	-	(add lines 1-19 through 1-27) TOTAL LIABILITIES	\$	45,600	\$	-	
1-29	TOTAL DEFERRED INFLOWS OF RESOURCES	\$	-	TOTAL DEFERRED INFLOWS OF RESOURCES	\$	-	\$	-	
Fund Balance				Net Position					
1-30	Nonspendable Prepaid	\$	-	Net Investment in Capital Assets	\$	171,185	\$	-	
1-31	Nonspendable Inventory	\$	-						
1-32	Restricted [specify...]	\$	-	Emergency Reserves	\$	-	\$	-	
1-33	Committed [specify...]	\$	-	Other Designations/Reserves	\$	-	\$	-	
1-34	Assigned [specify...]	\$	-	Restricted	\$	18,513	\$	-	
1-35	Unassigned:	\$	-	Undesignated/Unreserved/Unrestricted	\$	25,480	\$	-	
1-36	Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL FUND BALANCE	\$	-	Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL NET POSITION	\$	215,178	\$	-	
1-37	Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE	\$	-	Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION	\$	260,778	\$	-	

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

Line #		Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
			General Fund	Conservation Trust Fund		Water Fund	Sewer Fund	
Tax Revenue					Tax Revenue			
2-1	Property	[include mills levied in Question 10-6]	\$ 26,251	\$ -	Property	\$ -	\$ -	
2-2	Specific Ownership		\$ 6,121	\$ -	Specific Ownership	\$ -	\$ -	
2-3	Sales and Use Tax		\$ 28,998	\$ -	Sales and Use Tax	\$ -	\$ -	
2-4	Other Tax Revenue	[specify...]: Cigarette	\$ 102	\$ -	Other Tax Revenue	\$ -	\$ -	
2-5	Franchise Tax		\$ 17,820	\$ -		\$ -	\$ -	
2-6	Motor Vehicle		\$ 1,875	\$ -		\$ -	\$ -	
2-7			\$ -	\$ -		\$ -	\$ -	
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE		\$ 81,167	\$ -	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -	
2-9	Licenses and Permits		\$ 663	\$ -	Licenses and Permits	\$ -	\$ -	
2-10	Highway Users Tax Funds (HUTF)		\$ 15,666	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -	
2-11	Conservation Trust Funds (Lottery)		\$ -	\$ 4,345	Conservation Trust Funds (Lottery)	\$ -	\$ -	
2-12	Community Development Block Grant		\$ -	\$ -	Community Development Block Grant	\$ -	\$ -	
2-13	Fire & Police Pension		\$ -	\$ -	Fire & Police Pension	\$ -	\$ -	
2-14	Grants		\$ 10,343	\$ -	Grants	\$ -	\$ -	
2-15	Donations		\$ -	\$ -	Donations	\$ -	\$ -	
2-16	Charges for Sales and Services		\$ 21,543	\$ -	Charges for Sales and Services	\$ 107,639	\$ 78,086	
2-17	Rental Income		\$ -	\$ -	Rental Income	\$ -	\$ -	
2-18	Fines and Forfeits		\$ 32,540	\$ -	Fines and Forfeits	\$ -	\$ -	
2-19	Interest/Investment Income		\$ 3,826	\$ -	Interest/Investment Income	\$ 180	\$ -	
2-20	Tap Fees		\$ -	\$ -	Tap Fees	\$ -	\$ -	
2-21	Proceeds from Sale of Capital Assets		\$ -	\$ -	Proceeds from Sale of Capital Assets	\$ -	\$ -	
2-22	All Other	[specify...]: Miscellaneous	\$ 3,713	\$ -	All Other	\$ 6,396	\$ -	
2-23	County Road and Bridge		\$ 2,032	\$ -	Water Lease	\$ 5,586	\$ -	
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES		\$ 171,493	\$ 4,345	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 119,801	\$ 78,086	
Other Financing Sources					Other Financing Sources			
2-25	Debt Proceeds		\$ -	\$ -	Debt Proceeds	\$ -	\$ -	
2-26	Developer Advances		\$ -	\$ -	Developer Advances	\$ -	\$ -	
2-27	Other	[specify...]:	\$ -	\$ -	Other	\$ -	\$ -	
2-28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES		\$ -	\$ -	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	
2-29	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES		\$ 171,493	\$ 4,345	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 119,801	\$ 78,086	
								GRAND TOTALS
								\$ 373,725

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 -STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Governmental Funds		Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
Line #	Description	Fund*	Fund*	Description	Wastewater Fund	
Tax Revenue				Tax Revenue		
2-1	Property [include mills levied in Question 10-6]	\$ -	\$ -	Property [include mills levied in Question 10-6]	\$ -	\$ -
2-2	Specific Ownership	\$ -	\$ -	Specific Ownership	\$ -	\$ -
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$ -
2-4	Other Tax Revenue [specify...]:	\$ -	\$ -	Other Tax Revenue [specify...]:	\$ -	\$ -
2-5		\$ -	\$ -		\$ -	\$ -
2-6		\$ -	\$ -		\$ -	\$ -
2-7		\$ -	\$ -		\$ -	\$ -
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$ -
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$ -
2-13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$ -
2-14	Grants	\$ -	\$ -	Grants	\$ -	\$ -
2-15	Donations	\$ -	\$ -	Donations	\$ -	\$ -
2-16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$ 11,395	\$ -
2-17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$ -
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$ -
2-19	Interest/Investment Income	\$ -	\$ -	Interest/Investment Income	\$ -	\$ -
2-20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$ -
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets	\$ -	\$ -
2-22	All Other [specify...]:	\$ -	\$ -	All Other [specify...]:	\$ -	\$ -
2-23		\$ -	\$ -		\$ -	\$ -
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ -	\$ -	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 11,395	\$ -
Other Financing Sources				Other Financing Sources		
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	\$ -
2-26	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$ -
2-27	Other [specify...]:	\$ -	\$ -	Other [specify...]:	\$ -	\$ -
2-28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -
2-29	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ -	\$ -	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 11,395	\$ -

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		General Fund	Conservation Trust Fund		Water Fund	Sewer Fund	
	Expenditures			Expenses			
3-1	General Government	\$ 32,405	\$ -	General Operating & Administrative	\$ 10,609	1,758	
3-2	Judicial	\$ 2,400	\$ -	Salaries	\$ 38,506	37,339	
3-3	Law Enforcement	\$ 85,189	\$ -	Payroll Taxes	\$ 3,018	2,788	
3-4	Fire	\$ -	\$ -	Contract Services	\$ -	4,200	
3-5	Highways & Streets	\$ 19,488	\$ -	Employee Benefits	\$ 2,455	2,297	
3-6	Solid Waste	\$ 6,687	\$ -	Insurance	\$ 8,206	8,206	
3-7	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	Accounting and Legal Fees	\$ 1,750	1,750	
3-8	Health	\$ -	\$ -	Repair and Maintenance	\$ 4,419	1,200	
3-9	Culture and Recreation	\$ 1,431	\$ 4,613	Supplies	\$ 1,528	651	
3-10	Transfers to other districts	\$ -	\$ -	Utilities	\$ 24,079	7,483	
3-11	Other [specify...]:	\$ -	\$ -	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	
3-12	Cemetery	\$ 858	\$ -	Other [specify...]	\$ 3,052	655	
3-13		\$ -	\$ -		\$ -	\$ -	
3-14	Capital Outlay	\$ 13,359	\$ -	Capital Outlay	\$ -	\$ -	
	Debt Service			Debt Service			
3-15	Principal	\$ 3,540	\$ -	Principal	\$ -	\$ -	
3-16	Interest	\$ 107	\$ -	Interest	\$ -	\$ -	
3-17	Bond Issuance Costs	\$ -	\$ -	Bond Issuance Costs	\$ -	\$ -	
3-18	Developer Principal Repayments	\$ -	\$ -	Developer Principal Repayments	\$ -	\$ -	
3-19	Developer Interest Repayments	\$ -	\$ -	Developer Interest Repayments	\$ -	\$ -	
3-20	All Other [specify...]:	\$ -	\$ -	All Other [specify...]:	\$ -	\$ -	
3-21		\$ -	\$ -		\$ -	\$ -	
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	\$ 165,464	\$ 4,613	Add lines 3-1 through 3-21 TOTAL EXPENSES	\$ 97,622	\$ 68,327	GRAND TOTAL
3-23	Interfund Transfers (In)	\$ -	\$ -	Net Interfund Transfers (In) Out	\$ -	\$ -	336,026
3-24	Interfund Transfers Out	\$ -	\$ -	Other [specify...][enter negative for expense]	\$ -	\$ -	
3-25	Other Expenditures (Revenues):	\$ -	\$ -	Depreciation	\$ 49,613	\$ 18,023	
3-26		\$ -	\$ -	Other Financing Sources (Uses) (from line 2-28)	\$ -	\$ -	
3-27		\$ -	\$ -	Capital Outlay (from line 3-14)	\$ -	\$ -	
3-28		\$ -	\$ -	Debt Principal (from line 3-15, 3-18)	\$ -	\$ -	
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES	\$ -	\$ -	(Line 3-26, plus line 3-27, less line 3-24, less line 3-25) TOTAL GAAP RECONCILING ITEMS	\$ (49,613)	\$ (18,023)	
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29	\$ 6,029	\$ (268)	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, plus line 3-23, less line 3-24	\$ (27,434)	\$ (8,264)	
3-31	Fund Balance, January 1 from December 31 prior year report	\$ 206,236	\$ 5,650	Net Position, January 1 from December 31 prior year report	\$ 1,663,924	\$ 297,892	
3-32	Prior Period Adjustment (MUST explain)	\$ -	\$ -	Prior Period Adjustment (MUST explain)	\$ -	\$ -	
3-33	Fund Balance, December 31 Sum of Line 3-30, 3-31, and 3-32 This total should be the same as line 1-36.	\$ 212,265	\$ 5,382	Net Position, December 31 Line 3-30 plus line 3-31 This total should be the same as line 1-36.	\$ 1,636,490	\$ 289,628	

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

		Governmental Funds		Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
Line #	Description	Fund*	Fund*	Description	Wastewater Fund	
Expenditures				Expenses		
3-1	General Government	\$	-	General Operating & Administrative	\$	-
3-2	Judicial	\$	-	Salaries	\$	-
3-3	Law Enforcement	\$	-	Payroll Taxes	\$	-
3-4	Fire	\$	-	Contract Services	\$	-
3-5	Highways & Streets	\$	-	Employee Benefits	\$	-
3-6	Solid Waste	\$	-	Insurance	\$	-
3-7	Contributions to Fire & Police Pension Assoc.	\$	-	Accounting and Legal Fees	\$	-
3-8	Health	\$	-	Repair and Maintenance	5,377	\$
3-9	Culture and Recreation	\$	-	Supplies	\$	-
3-10	Transfers to other districts	\$	-	Utilities	\$	-
3-11	Other [specify...]:	\$	-	Contributions to Fire & Police Pension Assoc.	\$	-
3-12		\$	-	Other [specify...] Bank Fees	50	\$
3-13		\$	-		\$	-
3-14	Capital Outlay	\$	-	Capital Outlay	\$	-
	Debt Service			Debt Service		
3-15	Principal	\$	-	Principal	4,800	\$
3-16	Interest	\$	-	Interest	\$	-
3-17	Bond Issuance Costs	\$	-	Bond Issuance Costs	\$	-
3-18	Developer Principal Repayments	\$	-	Developer Principal Repayments	\$	-
3-19	Developer Interest Repayments	\$	-	Developer Interest Repayments	\$	-
3-20	All Other [specify...]:	\$	-	All Other [specify...]:	\$	-
3-21		\$	-		\$	-
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	\$	-	Add lines 3-1 through 3-21 TOTAL EXPENSES	\$ 10,227	\$ -
3-23	Interfund Transfers (In)	\$	-	Net Interfund Transfers (In) Out	\$	-
3-24	Interfund Transfers Out	\$	-	Other [specify...][enter negative for expense]	\$	-
3-25	Other Expenditures (Revenues):	\$	-	Depreciation	8,020	\$
3-26		\$	-	Other Financing Sources (Uses) (from line 2-28)	\$	-
3-27		\$	-	Capital Outlay (from line 3-14)	\$	-
3-28		\$	-	Debt Principal (from line 3-15, 3-18)	\$ 4,800	\$
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES	\$	-	(Line 3-26, plus line 3-27, less line 3-24, less line 3-25) TOTAL GAAP RECONCILING ITEMS	\$ (3,220)	\$ -
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29	\$	-	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, plus line 3-23, less line 3-24	\$ (2,052)	\$ -
3-31	Fund Balance, January 1 from December 31 prior year report	\$	-	Net Position, January 1 from December 31 prior year report	\$ 217,230	\$ -
3-32	Prior Period Adjustment (MUST explain)	\$	-	Prior Period Adjustment (MUST explain)	\$	-
3-33	Fund Balance, December 31 Sum of Line 3-30, 3-31, and 3-32 This total should be the same as line 1-36.	\$	-	Net Position, December 31 Line 3-30 plus line 3-31 This total should be the same as line 1-36.	\$ 215,178	\$ -

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

YES

NO

Please use this space to provide any explanations or comments:

4-1 Does the entity have outstanding debt?

☒

☐

4-2 Is the debt repayment schedule attached? If no, MUST explain:

☒

☐

4-3 Is the entity current in its debt service payments? If no, MUST explain:

☒

☐

4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts)

	Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ -	\$ -	\$ -	\$ -
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/Loans	\$ 50,400	\$ -	\$ 4,800	\$ 45,600
Leases	\$ 3,540	\$ -	\$ 3,540	\$ -
Developer Advances	\$ -	\$ -	\$ -	\$ -
Other (specify):	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 53,940	\$ -	\$ 8,340	\$ 45,600

*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

YES

NO

4-5 Does the entity have any authorized, but unissued, debt?

☐

☒

If yes:

How much? \$ -

Date the debt was authorized:

4-6 Does the entity intend to issue debt within the next calendar year?

☐

☒

If yes:

How much? \$ -

4-7 Does the entity have debt that has been refinanced that it is still responsible for?

☐

☒

If yes:

What is the amount outstanding? \$ -

4-8 Does the entity have any lease agreements?

☐

☒

If yes:

What is being leased?

What is the original date of the lease?

Number of years of lease?

Is the lease subject to annual appropriation?

☐

☐

What are the annual lease payments? \$ -

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

AMOUNT

TOTAL

Please use this space to provide any explanations or comments:

5-1 YEAR-END Total of ALL Checking and Savings accounts

\$ 130,829

5-2 Certificates of deposit

\$ 188,140

TOTAL CASH DEPOSITS

\$ 318,969

Investments (if investment is a mutual fund, please list underlying investments):

5-3

\$ -

\$ -

\$ -

\$ -

TOTAL INVESTMENTS

\$ -

TOTAL CASH AND INVESTMENTS

\$ 318,969

Please answer the following question by marking in the appropriate box

YES

NO

N/A

5-4 Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?

☐

☐

☒

5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain:

☒

☐

☐

PART 6 - CAPITAL ASSETS

Please answer the following question by marking in the appropriate box					YES	NO	Please use this space to provide any explanations or comments:
6-1	Does the entity have capitalized assets?		☒	☐			
6-2	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain:		☒	☐			

6-3 Complete the following Capital Assets table for GOVERNMENTAL FUNDS:	Balance - beginning of the year*	Additions	Deletions	Year-End Balance
Land	\$ 16,221	\$ -	\$ -	\$ 16,221
Buildings	\$ 82,533	\$ -	\$ -	\$ 82,533
Machinery and equipment	\$ 265,387	\$ -	\$ -	\$ 265,387
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ 74,157	\$ 13,359	\$ -	\$ 87,516
Other (explain): Land Improvements	\$ 1,542,421	\$ -	\$ -	\$ 1,542,421
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ (593,295)	\$ (56,253)	\$ -	\$ (649,548)
TOTAL	\$ 1,387,424	\$ (42,894)	\$ -	\$ 1,344,530

6-4 Complete the following Capital Assets table for PROPRIETARY FUNDS:	Balance - beginning of the year*	Additions	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ 29,170	\$ -	\$ -	\$ 29,170
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ 3,508,908	\$ -	\$ -	\$ 3,508,908
Construction In Progress (CIP)	\$ 12,500	\$ -	\$ -	\$ 12,500
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ (1,437,837)	\$ (75,656)	\$ -	\$ (1,513,493)
TOTAL	\$ 2,112,741	\$ (75,656)	\$ -	\$ 2,037,085

*must agree to prior year ending balance

PART 7 - PENSION INFORMATION

Please answer the following question by marking in the appropriate box					YES	NO	Please use this space to provide any explanations or comments:
7-1	Does the entity have an "old hire" firemen's pension plan?		☐	☒			
7-2	Does the entity have a volunteer firemen's pension plan?		☐	☒			

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):	\$	-
State contribution amount:	\$	-
Other (gifts, donations, etc.):	\$	-
TOTAL	\$	-

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

	\$	-
--	----	---

PART 8 - BUDGET INFORMATION

Please answer the following question by marking in the appropriate box				YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:	☒	☐	☐	8-2 continued - Wastewater Fund Budgeted Expenditures - \$10,850		
8-2	Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:	☒	☐	☐			
If yes: Please indicate the amount budgeted for each fund for the year reported							
		Fund Name	Budgeted Expenditures/Expenses				
		General Fund	\$ 500,423				
		Conservation Trust Fund	\$ 6,000				
		Water Fund	\$ 113,411				
		Sewer Fund	\$ 359,291				

PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? Note: An election to exempt the government from the spending limitations of TABOR does not exempt the	☒	☐		

PART 10 - GENERAL INFORMATION

Please answer the following question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity? If yes: Date of formation:	☐	☒		
10-2	Has the entity changed its name in the past or current year? If Yes: NEW name PRIOR name	☐	☒		
10-3	Is the entity a metropolitan district?	☐	☒		
10-4	Please indicate what services the entity provides: 	☐	☒		
10-5	Does the entity have an agreement with another government to provide services? If yes: List the name of the other governmental entity and the services provided: 	☐	☒		
10-6	Does the entity have a certified mill levy? If yes: Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ amounts):	☒	☐		
		Bond Redemption mills	0.000		
		General/Other mills	26.990		
		Total mills	26.990		

Please use this space to provide any additional explanations or comments not previously included:

OSA USE ONLY

Entity Wide:		General Fund		Governmental Funds		Notes			
Unrestricted Cash & Investments	\$	318,969	Unrestricted Fund Balance	\$	207,365	Total Tax Revenue	\$	81,167	
Current Liabilities	\$	7,146	Total Fund Balance	\$	212,265	Revenue Paying Debt Service	\$	171,493	
Deferred Inflow	\$	27,656	PY Fund Balance	\$	206,236	Total Revenue	\$	175,838	
			Total Revenue	\$	171,493	Total Debt Service Principal	\$	3,540	
			Total Expenditures	\$	165,464	Total Debt Service Interest	\$	107	
			Interfund In	\$	-				
			Interfund Out	\$	-				
			Proprietary			Enterprise Funds			
Total Cash & Investments	\$	184,167	- Current Assets	\$	112,729	Net Position	\$	1,926,118	
Transfers In	\$	-	Deferred Outflow	\$	-	PY Net Position	\$	1,961,816	
Transfers Out	\$	-	Current Liabilities	\$	6,911	Government-Wide			
Property Tax	\$	26,251	Deferred Inflow	\$	-	Total Outstanding Debt	\$	45,600	
Debt Service Principal	\$	3,540	- Cash & Investments	\$	91,769	- Authorized but Unissued	\$	-	
Total Expenditures	\$	170,077	- Principal Expense	\$	-	Year Authorized		1/0/1900	
Total Developer Advances	\$	-							
Total Developer Repayments	\$	-							

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES

NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

☐

☐

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of ALL members of the governing body below.

A MAJORITY of the members of the governing body must complete and sign in the column below.

1	Full Name Shirley Adams, Mayor	I, <u>Shirley Adams</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Shirley Adams</u> Date: <u>03-11-2020</u> My term Expires: <u>04-1-2020</u>
2	Full Name Kevin Bosley, Mayor Pro-Tem	I, <u>Kevin Bosley</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Kevin Bosley</u> Date: <u>03-11-2020</u> My term Expires: <u>4/2020</u>
3	Full Name Danny Chavez, Trustee	I, <u>Danny Chavez</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Danny Chavez</u> Date: <u>3-11-2020</u> My term Expires: <u>4/2020</u>
4	Full Name Amy Holland, Trustee	I, <u>Amy Holland</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Amy Holland</u> Date: <u>3-11-2020</u> My term Expires: <u>4-2020</u>
5	Full Name Beverly Jimenez, Trustee	I, <u>Beverly Jimenez</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Beverly Jimenez</u> Date: <u>3-11-2020</u> My term Expires: <u>4-2022</u>
6	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>4-2022</u>
7	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____

TOWN OF MANZANOLA, COLORADO

**SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
December 31, 2019**

**\$96,000 Colorado Water Resources and
Power Development Authority
Sewer Fund - Dated July 24, 2008**

Year	Rate	Principal	Interest	Total
2020	-	\$ 4,800	\$ -	\$ 4,800
2021	-	4,800	-	4,800
2022	-	4,800	-	4,800
2023	-	4,800	-	4,800
2024	-	4,800	-	4,800
2025	-	4,800	-	4,800
2026	-	4,800	-	4,800
2027	-	4,800	-	4,800
2028	-	4,800	-	4,800
2029	-	2,400	-	2,400
		<u>\$ 45,600</u>	<u>\$ -</u>	<u>\$ 45,600</u>

A provision of the note with the CWR&PDA requires the net revenues (total revenues less operating expenses) be at least 110% of the annual debt service due in any one year. During the year ended December 31, 2019, the Town was in compliance with the rate covenant.

The 2008 Wastewater Note requires the Town to maintain an operations and reserve fund in an amount equal to three months of operations and maintenance expenses, excluding depreciation, as set forth in the annual budget for the current fiscal year. Accordingly, the District has restricted \$18,513 of the Wastewater Fund's net position.

RESOLUTION 20-02

A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT YEAR 2019 FOR THE TOWN OF MANZANOLA, STATE OF COLORADO

WHEREAS, the Board of Trustees of the Town of Manzanola wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.;

WHEREAS, Section 29-1-604 (2)(b), C.R.S., states that any local government where revenues or expenditures for any fiscal year commencing on or after January 1, 2015 are at least one hundred thousand dollars but not more than seven hundred fifty thousand dollars may, with approval of the state auditor, be exempt from the provisions of section 29-1-603.

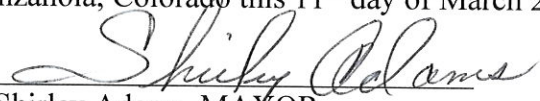
WHEREAS, neither revenues nor expenditures for the Town of Manzanola exceeded \$750,000 for the year 2019; and

WHEREAS, an application for exemption from audit for the Town of Manzanola has been prepared by Dazzio & Associates, PC, an independent accountant with knowledge of governmental accounting; and

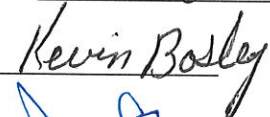
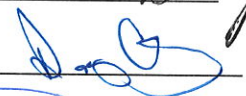
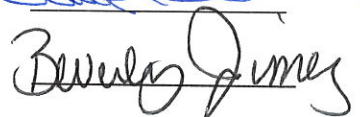
WHEREAS, said application for exemption from audit has been completed in accordance with regulations issued by State Auditor.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MANZANOLA, COLORADO, that the application for exemption from audit for the **Town of Manzanola** for the year ended December 31, 2019 has been personally reviewed and is hereby approved by a majority of the **Board of Trustees** of the **Town of Manzanola**; that those members of the **Board of Trustees** have signified their approval by signing below; and that this resolution shall be attached to, and become a part of, the application for exemption from audit of the **Town of Manzanola** for the year ended December 31, 2019

ADOPTED in an open public meeting at Manzanola, Colorado this 11th day of March 2020.


Shirley Adams, MAYOR

ATTEST: 
TOWN CLERK AND RECORDER

<u>Members of Governing Body</u>	<u>Date Term Expires</u>	<u>Member Signature</u>
<u>Kevin Bosley</u>	<u>April 2020</u>	
<u>Danny Chavez</u>	<u>April 2020</u>	
<u>Amy Holland</u>	<u>April 2020</u>	
<u>Beverly Jimenez</u>	<u>April 2022</u>	



Dazzio & Associates, PC

Certified Public Accountants

INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and Board of Trustees
Town of Manzanola, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of the Town of Manzanola, Colorado as of and for the year ended December 31, 2019, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

Dazzio & Associates, P.C.

March 11, 2020